

Mr Gareth Croxon B.Sc, NPQH

Sandhurst School

the opportunity to succeed

Owlsmoor Road, Owlsmoor, Sandhurst, Berkshire GU47 0SD Tel: (01344)775678 Website: www.sandhurstschool.org.uk E-mail: contactus@sandhurstschool.org.uk

17th January 2024

Dear Parent/Carer(s),

Re: Year 9 Options

The Year 9 Options window opens on **Wednesday 17th January 2024.** The students will need to make their choices online by **Wednesday 31st January 2024**. This deadline is crucial as we will be using the choices from all our students to create the option blocks.

Students will be required to select one subject from each of the list A and list B selections. In addition, students will need to select two subjects and two reserve choices from the open option list. When selecting their subjects, they should do this in order of preference. The instructions for accessing Sims Online can be found with this letter, students will need to use their school Google login and password to access the system.

While we expect the majority of our students to select at least one subject from the List A & B slot, there is no restriction on selecting more than one course of this type. Additional EBacc subjects can be selected in the open option. Please be aware that if we do not get enough students wanting to study a certain subject, the course may not run.

Please contact me at school if you have any questions or concerns regarding the options process. If you have trouble with accessing Sims Online or with selecting the options themselves, please contact me so that I can help you to resolve any issue you may encounter.

If you have any questions, please feel free to contact me.

Yours sincerely

Mr B Laws Assistant Headteacher











How to select your option subjects using Sims Online

- 1. Go to mail.google.com and login with your school Google account to access your emails. The email will be sent to you when the window opens on **Wednesday 17th January 2024**.
- 2. Find the email from <u>noreply@sims.co.uk</u> and click on the link highlighted in yellow below.

| noreply@sims.co.uk to me + | |
|-------------------------------|--|
| | Hi |
| | Simply accept this invitation and register within 90 days. |
| | Accept Invitation |
| | If the button above doesn't work, copy and paste the following link into your browser. |
| | https://id.sims.co.uk/registration/home/soscode |
| | Should you need to enter it, your personal invite code is: MTXWV94KP7 |
| | |
| | |
| | Sent on behalf of, |
| | Sandhurst School |

3. Follow the onscreen instructions to register yourself on the system. Once completed it should redirect you to the SIMS Online site, (once you have registered you will be able to return to your choices by visiting <u>https://www.sims-options.co.uk</u> and signing in with your Google account).



| Click on the Google icon. The following Registration | | | | | | |
|---|--|--|--|--|--|--|
| screen will be displayed. Enter the <i>invitation code</i> | | | | | | |
| from the registration email into the Invitation Code | | | | | | |
| field and click Register. | | | | | | |

| Please enter the code below a | and tap or click Register. | |
|-------------------------------|--|------------|
| Name | Jordan Acton | (not you?) |
| Signed in with | Google | |
| Invitation Code | a7QoMAnXsEEDbpZLCyHLUQaETw76AwRINXNTOcOVxatj | |

4. To verify your account, enter your son/daughter's date of birth and click Verify. Once these steps have been completed you will be registered. You can now login to your account to make your subject selection. To login go to <u>https://www.sims-options.co.uk</u> and click the 'sign in with Google' icon and use your Gmail account and password.

Registration - Answer Security Questions

You are required to provide a second piece of information to confirm your identity.

Please answer the following question.

What is your date of birth? (dd/mm/yyyy)



5. Once you have accessed the system, you will be able to view your option choices. Clicking on the course name will add the subject as one of your choices, clicking on the 'Reserve' button will add the subject as one of your reserves. (Be sure to add both of these in order of preference). You need to select 3 choices and 2 reserves from the 'Open' list and 1 choice and 1 reserve from the EBacc list. Your subject choice(s) will turn blue and your reserve choice(s) will turn orange.

| subject choice | e select way a main chrone with 3 reserve | and the second s | | | Benfannense | |
|---|--|--|---|---|--|--|
| Subject choice being | Please select your 4 main choices web 2 reserves. Please rank the choices in the order of preference with your first choice being 1 and your fact choice lengt (and your fact choice length). The Name choice (4 of 4 💙 courses and (2 of 2 💙 nearwes from this fact | | | To change your order of preference select a choice and click the position in the list you would like thrower it to. | options will be listed to | |
| click on the | | | | | | |
| subject. The | GCIS 9 - 1 Full Course | - | Business Studies GOI Full Course | Tearine | Computer Studies 6CSL9 - 1748 Course Open Plan | the right of |
| ubject will Computer Studies (CKA) (Fallows Reary Drame | Drama GOLE-17-16-Course | Receive | German | the screen in | | |
| change to Blue. | d & Nutrition COLED-15-15-Course | Repairing . | French SCIER-Hull Davis | Reserve | GCSI B-1 Full Course Open Plan | the order of selecting. To change order of preference |
| Gen | man oosi sin 64 General | Tenerya | Geography 10111 (Jurching | Reperve | Physical Ed GCSE 8-1 Full Course Open Plan | |
| To select a | History GCIE 9-1 Put Course | Repetve | Health & Social Level 2 (2) BTIC Diploma Level 2 | Reiarive | () French | |
| subject as a | ormation Tech Nationals Award Laval 2 | Asserve | Physical Ed. #TECAnard Level 2 | Reserve | GCSE B- 1 Full Course Open Plan | |
| Reserve icon | neal Ed. only instruction | Reperve | Photography cost in courtaine | Reserve | My Reserves in Order of (Total Reserves 2) Preference | subject and |
| on the right of | igious Ed. COLTE: 1 for Course | faserie | Res Materials OCH 544-00 | Reserve | To change your order of preference select a reserve and rick the position in the 3d you would like to minut 0 to. | then click on |
| the subject The | t The | 10000 | Textiles GCSE9-17-4 Course | Roma | | the subject |
| subject will | | | | CEEP-1A | GCIE 9 - 1 Pul Course Open Plan | |
| change to | | | | | Geography CCSE 9 - 1 Full Course Open Plan | swap places |
| Orange. | | | | | | with. |

| ile Edit View Favorites Tools Help | | | | |
|--|----------|---|---------|---|
| | | | | |
| Student Cl (0) | | | | |
| ave | | | | |
| Open | | | | My Choices in Order of Preference (Total Choice |
| You have chosen 1 of 3 🗸 courses and 1 of 2 | reserves | from this list | | To change your order of preference select a choice and clic |
| | | | | the position in the list you would like to move it to. |
| GCSE Art & Design GCSE 9 - 1 Full Course | Reserve | L2 Business BTEC Certificate Level 2 | Reserve | GCSE Art & Design |
| GCSE Business GCSE 9 - 1 Full Course | Reserve | GCSE Food Prep & Nutrition GCSE Full Course | Reserve | GCSE 9 - 1 Full Course Open |
| GCSE Computing GCE Advanced Two Year Course | Reserve | GCSE Citizenship GCSE Full Course | Reserve | |
| 1 This course is also available in eBacc | | | | My Reserves in Order of (Total Reserves |
| GCSE German GCSE 9 - 1 Full Course Reserve | Reserve | GCSE Drama GCSE 9 - 1 Full Course | Reserve | Preference |
| This course is also available in eBacc | | | | the position in the list you would like to move it to. |
| L2 Catering & Hospitality BTEC Award Level 2 | Reserve | GCSE French GCSE 9 - 1 Full Course | Reserve | |
| | | This course is also available in eBacc | | GCSE 9 - 1 Full Course Open |
| GCSE Graphic Products GCSE Full Course | Reserve | GCSE Geography GCSE 9 - 1 Full Course | Reserve | |
| | | This course is also available in eBacc | | |
| L2 Health & Social Care BTEC Award Level 1 & 2 | Reserve | GCSE History GCSE 9 - 1 Full Course | Reserve | |
| | | 1 This course is also available in eBacc | | |
| L2 Digital Technologies BTEC Award Level 1 & 2 | Reserve | GCSE Music GCSE 9 - 1 Full Course | Reserve | |
| Constant and an | | | | |

6. You must click the Save icon in the top left hand corner of the screen, otherwise your choices will not be saved. The site will remain open for the students to make changes until Wednesday 31^{st,} January 2024, at which point the students will be able to view their choices, but not make any further changes. Please sign out of Options Online when you are finished.