



Headteacher
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Sandhurst School

the opportunity to succeed

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6th May 2022

Dear Parent/Carer(s),

Re: Year 13 End of Term Arrangements 2022 and Examination Results

As we approach the examination period I am writing to inform you of the forthcoming arrangements for our current Year 13 students. This year the exams will be taking place as they did prior to the Covid pandemic. The results will be based on the performance of students in these exams and any coursework elements that they have completed. Some of the exam requirements have been modified to take into account the disruption caused over recent times. All students, nationally, have been informed of these changes so it is important that your son/daughter prepares fully for these examinations.

There will be no formal study leave for students during the exam period. Students will be expected to attend all lessons in their subject areas up until the last exam for each specific course. This means that we can maximise the class contact time to prepare fully for the exams. Should your son/daughter have an afternoon exam and would prefer to prepare at home, in order to focus their revision, they are able to do so. If this is the case, I would ask that your son/daughter lets their teacher know via email or Google Classroom. We can then annotate the register accordingly.

Results Day - August 18th.

To ensure there are no possible unforeseen interruptions to the distribution of results due to COVID, results will be emailed to the student's Sandhurst School email account. Details of the day will be published on our website closer to the date. It is essential that your son/daughter checks that they can access their email account to avoid delays in receiving their results.

Year 13 Leaving Event

This year, the leaving event for Year 13 students will take place on **Friday 24th June**. This will be held at the Bird in Hand, Little Sandhurst. The event will begin at **4:00pm**. We have reserved an area for us to use, both inside and outside to take account of all weather conditions! A buffet will be served during the evening and the event will end at 9:00pm. Students will be required to make their own way to and from the Bird in Hand. We very much hope that all of our Year 13 students will be able to come along, as well as many of our staff members to wish our Year 13s all the very best for the future. If your child would like to have food at the event, please specify this on the return slip, including a payment of **£10.00**. This can be paid via the online payment system at school. Please also complete the attached OHA2 medical form and return this to the Sixth Form Office.

I would like to take this opportunity to thank you for your continued support with your son/daughter during their time at Sandhurst Sixth Form and wish you a pleasant summer.

Yours sincerely,

Mr N Marshall
Post 16 Learning Manager



.....
PLEASE RETURN TO MRS C HOEKSTRA, SIXTH FORM OFFICE

Student Name: Tutor Group:

*Will/will not be attending the Sixth Form leaver event at the Bird in Hand

*Would/would not like the buffet food

Has dietary requirements – *Yes/No

If YES, please specify.....

(*Please delete as applicable)

I enclose: Completed **OHA2 - VISITS medical and consent form**
 Cost of **£10.00** if requiring buffet food

Payment Method - Please tick one: Cheque (payable to 'Sandhurst School Private Account')
 Cash
 Online (preferred) (date online payment made/...../2022)

Signed:



**BRACKNELL FOREST COUNCIL
CHILDREN, YOUNG PEOPLE AND LEARNING
MEDICAL AND CONSENT FORM**



IMPORTANT: This form must be completed by all adults, children & young people who are participating in the activity because in the event of an emergency this is important information that might be required. For Participants under the age of 18 the form must be signed by their parent/carer. Participants over the age of 18, including adults and young people living independently should sign the form on behalf of themselves.

Establishment: (e.g. project, school, youth centre etc)

**Visit/Activity: Year 13 Leaving Event
Bird in Hand, Little Sandhurst**

Date/s: Friday 24th June 2022

Please provide the following details in respect of the PARTICIPANT:

Full Name:

Date of Birth:

Home address including post code:

Mobile Phone Number (if applicable):

Date of last Tetanus Injection:

Participant's Doctor's contact details:

NHS number:

Doctor's Name:

Address including post code:

Telephone:

Please give details of any medical conditions e.g. diabetes, epilepsy, allergies etc:

Please give details of all current medical treatment, including medication which will impact on the activity:

Special Dietary Requirements:

Please provide further information on separate sheets as necessary



Please provide the following details in respect of the NEXT OF KIN:

Full Name: Telephone (including STD code):
Relationship to Participant Home:
(e.g. mother): Work:
How should they be contacted in an emergency? Mobile:
Home address:

Declaration of Consent

I acknowledge receipt of and understand the information about the proposed visit/activity. I undertake to inform the Group Leader of any changes in the fitness of the Participant prior to departure.

- 1. I consent to the above named Participant taking part in the activity/visit.**
- 2. I agree / do not agree (please delete as appropriate) that the staff on the activity can give permission for the Participant to have any medical treatment that medical authorities think necessary, including anesthetic and blood transfusion. If agreement is not given the signatory/next of kin must undertake to be contactable at all times in the event of an emergency so that any responsibility for decisions affecting the participant can be made by the signatory/next of kin.**

Signed:..... **Date:**

Relationship to the Participant:

The information you have provided will be recorded securely on the Council's database that will only be used in the event of an emergency by the Council, the Offsite Visits Advisor and the Establishment. No information held on this database will be disclosed to outside organisations or third parties without your written consent, unless there is a legal requirement to do so. This information will be destroyed 3 months after the last date of the activity.

To be completed by the PARTICIPANT if applicable:

I understand that for the safety of all participants in the group, I will agree to obey the rules and instructions of members of staff.

Signature of Participant:..... **Date:**.....

