



Headteacher  
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# Sandhurst School

the opportunity to succeed

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14<sup>th</sup> January 2022

Dear Parent/Carer(s),

## Re: UCAS application process

As you are aware, we have been working closely with your son/daughter over the course of the Autumn term exploring the possible pathways available after leaving Sandhurst Sixth Form later this year. Much of the time has been devoted to looking at university courses, but we have also had an in-depth session regarding apprenticeships from Claire Thomas who works closely with the students, in the Adviza service.

All the students in Year 13 are registered with UCAS (Universities and Colleges Admissions Service). Using this, we have been able to gather all the necessary information required to make applications to university, including references from teaching staff and tutors. Should your son or daughter be applying for a job or apprenticeship in the forthcoming months, this is where we access their information when references are required from us.

I have explained to the students that due to the Covid-19 pandemic, applications for university courses and apprenticeships may face strong competition this year. I have therefore suggested that having several options available for September would be beneficial. The deadline for applications for university places for September 2022 is **26th January**. Applying by this date will secure a student equal consideration with other applicants across the country. Putting in an application does not mean that your son or daughter has to take up a place, but it does give them the option to do so. It also means that they will be eligible for 'clearing' in August when the results are released. On results day, all university courses that are not full are made available for students who have a 'live' UCAS application. If your son or daughter would like to apply by the deadline, it is important that they make their tutor or me aware as a matter of urgency.

Individual careers appointments have been made available to our year 13 students by Claire Thomas from Adviza. Should your son or daughter wish to have another appointment, we will be able to arrange this. You are very welcome to attend an Adviza meeting, and I would encourage this, as it is an important time to ensure that plans are in place for September.

If you have any questions please do not hesitate to contact me at school.

Yours sincerely,

**Mr N Marshall**  
Post 16 Learning Manager.

